

November 25, 1946

MEMORANDUM FOR MR. EDGAR:

Subject: Report for week ending Nov. 22, 1946.

I. Projects carried over from previous week.

1. Draft of functions for OCD and ORE sent to those offices for comment.
2. Work on overall personnel procurement problem.

II. Projects planned but not yet initiated.

1. Review and revision of internal administrative procedures.
2. Overall intelligence chart for all government agencies.
3. Review of organization and personnel requirements for OSO.
4. Establishment of statistical control system.

III. Projects initiated during week reported on:

None.

VI. Projects completed during week reported on.

1. Implementation of OCD plan for teletype collection transferred to Colonel Edwards.

V. Projects expected to be completed during coming week.

None.

VI. Projects expected to be carried over the following week.

All matters covered in Sections I and II.

25X1A


Colonel, AGD